MyMSC eBooking

To submit an eBooking Request, start by clicking the eBooking button found within the dashboard or the drop-down • menu



- Start by entering in the Port of Load and the Port of Discharge and click 'Search Schedule' •
- If you have a place of receipt or final place of destination, the option to add intermodal will appear after first entering the ٠ port pair. Simply click Door or Ramp / Barge after having entered the port pair and options to add this information will appear
- See example below in which we first enter Port of Load Boston [USBOS] and Port of Discharge Bremerhaven [DEBRV] and ٠ click Door to add pre-carriage from Ohio:

	1 Shipment details	2 Container cargo	3 Shipping rates	4 Parties	Summary	
Booking office*				Sailing schedule*	ETD ETA	
(US) NEW ORLEANS		*		29 Jan 2024	ti i	C
Port of load*			F	ort of discharge*		
🖞 BOSTON [USBOS]				🖞 BREMERHAVEN [DEBRV]		
Port Door TR	UCK/RAIL	.*	1	Port Ramp / barge Door		
ntermodal details - Origi	n					
Requested appointment date	e / time *	Cargo supplier name *				
30-Jan-2024 00:00	** (•)	Example				
Cargo supplier address *						
123 Maple St.						
Cargo supplier location*		Cargo supplier postal code				
Ohio IL, United States		*				
Precarriage instructions						
					> Searc	h Sche
	Note: You ma	walso choose to load a templa	ate or choose to c	opy a previous booking us	ing the icons in 🛛 🦳	
		the top right	costion during st	op 1) (

the top right section during step 1



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- After clicking 'Search Schedule' select a Vessel / Voyage that best accommodates your needs •
- You'll be able to see at-a-glance information on the estimated departure and arrival time, the service, the estimated transit . time in days and route type. By clicking 'view details' you can see cut-off information, receiving dates, and the transshipment location if applicable
- Once a vessel is selected, click the arrow in the bottom right corner to proceed to step 2 ٠

Vessel / voyage	ETD	ETA	Service	Est T.T	Route type	+ Selected
MSC PARIS/MX402R	30 Jan 2024 02:00	08 Mar 2024 22:00	TURKIYE / GREECE TO USA	38	Transhipment	
Port 1st receiving date 15 Jan 2024 08:00	Cut-off 19 Jan 2024 16:00	Hazmat cut-off 18 Jan 2024 16:00	Reefer receiving date 19 Jan 2024 08:00			
Reefer cut-off date	Shipping instructions cut-off	VGM cut-off	Special cut-off	Trai	nshipment via	
22 Jan 2024 16:00	18 Jan 2024 16:00	19 Jan 2024 12:00	18 Jan 2024 16:00	FRE	EEPORT, GRAND BAHAMA	
Vessel / voyage	ETD	ETA	Service	Est T.T	Route type	> Select
MSC SHANGHAI V/MX405R	07 Feb 2024 21:45	15 Mar 2024 22:00	TURKIYE / GREECE TO USA	37	Transhipment	VIEW DETAILS >
Vessel / voyage	ETD	ETA	Service	Est T.T	Route type	> Select
MSC ROSARIA/MX406R	14 Feb 2024 21:45	18 Mar 2024 13:45	TURKIYE / GREECE TO USA	33	Transhipment	VIEW DETAILS >
						(

Note: If no vessels return for the combination you've selected, this does not prevent you from creating an eBooking

During the last step of eBooking, you may enter information such as preferred dates or vessel in the Customer Comments section and a booking agent will work with you after submission



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- In step 2, you'll start by designating the container type, quantity of that container type, the harmonized code and gross cargo • weight
- If you need to add more than one cargo type to the specified container you'll click the add cargo button
- To add multiple container types, such as one 40' DV and one 20' DV, you would click 'Add container' and adjust the container type on the new card that appears on the left. You may adjust the number of each type of container with the Quantity button
- There are additional toggleable buttons available as needed, including hazardous, shipper owned container (SOC), or by ٠ choosing Freight All Kinds

No of cargo	Container type*	Quantity	+	Requires fumigation	SOC		
	20 DRI VAN	_ I		O			
							7
	Cargo list						> Add Carg
	0						
	💛 HS code 120110 🛈						
	Hazardous cargo	Freight all kinds					
	NO	No					
	Harmonized code*			Select a commodity*			
	120110			Seed			^
	Short description						
	Seeds						
	Gross cardo weight*		Volume		No. of packages	Package type	•
	12000	KGS	* 40	CU.M.	* 40	BAG	*
	A States						

- Next, choose the payment requested and then click the arrow button to proceed to Step 4

Shipment rates basis	Type of payment requested *
Service contract number Tariff Quotation number	Prepaid Collect Payable elsewhere
Service contract number *	
100000000X	
1	
NOTE: Certain charges at Origin and/or at Destination must follow the terms of payment of The applicability can be subject to specific regulations depending on the port or country. The	the freight (e.g. CDD, CGS, EBS, ERC, PAD). erefore the requirements selected at this stage may be revised by the MSC Agency if they are not in accordance with applicable rules.
For any additional or more specific requirements, please indicate them in the comment sec	tion of the Summary page.



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- Step 4: Enter information on relevant parties using the tabs on the left. ٠
- Booking Client will always be associated with the myMSC account making the eBooking. If you have multiple company names ٠ and addresses, you may click the pencil icon to choose between them.

Parties			
Booking Client	Booking reference	Company name*	
Shipper	12-34567X	DESTINATION LOGISTICS	\oslash
Forwarder	Contact details	New York	
Notify	Name SHAUN ADAMS	123-000-000	Emai ^r • ShaunAdams@Example.com
Second Notify	Fax 123-456-7890		
Consignee			
Invoicing Company			

- If you've already filled information for one party that is identical to another, the 'Same as' button is available to allow you to ٠ copy all information to that party
- To the right of the 'Same as' button is the contact card. Businesses you've made bookings for in the past, or contacts you've ٠ created in your profile will be available to pre-fill the information for that party
- After all necessary information is filled out, click the arrow button to proceed to the summary page for eBooking ٠

Booking Client	Same as		
Shipper	Notify	*	
Forwarder	Name SHAUN ADAMS		
	$\langle \rangle \times$		



MyMSC eBooking

- The summary page will display all information you've entered so far at-a-glance as well as add remarks if necessary
- To edit any section such as changing the vessel, equipment or parties click the pencil icon to enter that section

•

You may also save this booking configuration as a template by clicking the heart icon located on the top right of the summary .

Shipment information				Make as template \odot
BOSTON [USBOS] — 🔤 — BREMERHAVEN [DEBRV]		Sailing schedule request MSC PARIS/MX402R	ETD 30 Jan 2024 02:00	ETA 08 Mar 2024 22:00
Ocntainer and cargo				
() 20' Dry Van x 1				
Parties				
Booking client DESTINATION LOGISTICS 920 CITRUS STREET Riverside 92507	Shipper SHAUN ADAMS 123 Maple St. Boston MA, United States 12345 Ref #: 12-123466 Shipper Status : Owner of the cargo			
Contact person ♣ SHAUN ADAMS ♥ TBD [®] SHAUN ADAMS@MSC.COM	Contact person ♣ Shaun Adams € 123-000-000 ℛ shaunadams@example.com			

You may enter any information you'd like a MSC booking agent to know in the 'Customer Comments' section. • Note: Named Account (NAC) may be entered here, or in the Service Contract Number field during step 3 of eBooking

С	ustomer comments
	Comment
•	If you need multiple identical bookings, you may create up to 50 of the same type of bookings using the quantity tool

Multiple booking		
By entering a number here (from 1 to 50), you can create the indicated number of identical bookings. All bookings will be submitted with the same details you have entered.	- 1 + Ŵ	



MyMSC eBooking

- Cargo Protection may also be added to the booking by clicking the confirmation box acknowledging MSC Protection Terms & Agreement
- When everything is finalized on the booking summary, you may click 'Submit' to send the booking request to our agency

ISC Extended Protection	
Mac Extended Protection	leneer 2 Leals as further
Our solution is designed with a pick and abr	usses minifert affore an extra layer of protection for the total or partial value of your carrie. It is easy to price, easy
Jur solution is designed with a pick-and-chic	use minuser, oners an extra layer of protection for the total of partial value of your cargo. It is easy to price, easy
Booofit from one stop shop approach for m	rocess.
senent normone-stop-shop approach for mo	sie endern, personalised soldions, along with simple and competitive pricing. You can check if your shipment
neets the basic requirements, in our terms	and conditions.
Desta ation to see and a subliticant	
 You can check our Cargo Protection Tari 	ff Rates here
You can check our Cargo Protection Tari You can check our Cargo Protection Tari	ff Rates <u>here</u>
You can check our Cargo Protection Tari	ff Rates <u>here</u>

- To monitor the status of all eBookings, click the 'View All' button within the myMSC dashboard. You may make revisions to your booking as necessary
- The option to create Shipping Instructions will appear within the 'View All' section once a booking reflects confirmed

eBooki	ng	14
Confirmed:	8	
eSI Created:	6	
Pending:	0	
Contact Agend	y: 0	
Cancelled:	0	
Others:	0	
		View all 🔊

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